



FOR OFFICE USE ONLY:

Address _____ Apt. # _____
Monthly Rent _____ Move-in Date _____
Lease Dates _____
Leasing Agent _____

DATE _____
ADDRESS PRESENTLY _____
APPLYING FOR _____

APPLICATION FOR PROSPECTIVE TENANT

Each Applicant 19 years of age or older must submit a separate application, however married residents may submit a joint application. Each Applicant must present TWO forms of ID, one of which includes a photo.

Applicant's Name _____
Phone Number _____ Date of Birth _____ Social Security # _____
Marital Status _____ Driver's License No. _____ State _____
Citizen of the United States? _____ Yes _____ No Legal Proof? _____ Yes _____ No
Spouse's Name _____
Date of Birth _____ Social Security # _____
Spouse's Driver's License No. _____ State _____
Citizen of the United States? _____ Yes _____ No Legal Proof? _____ Yes _____ No
Other Occupants: (19 Years or older)

Name Date of Birth Relationship Name Date of Birth Relationship

Minor Occupants (Children under 19)

Name Date of Birth Relationship Name Date of Birth Relationship

Would you like to receive correspondence from our office via your E-mail Address? _____ Yes _____ No
E-mail Address _____

#1 Emergency Contact Name _____ Relationship _____
Address _____ Telephone _____
#2 Emergency Contact Name _____ Relationship _____
Address _____ Telephone _____

Rent or Own? _____ If home, Mortgage Co. & Loan # _____ Reason for Moving _____
Present Address _____

Street Apt # City State Zip Code

Present Landlord/Manager _____ Telephone # _____

From Dates (Mo/Yr): _____ to (Mo/Yr) _____ Present Monthly Payment _____

Last Previous Address _____

Street Apt # City State Zip Code

From Dates (Mo/Yr) _____ Last Previous Landlord/Manager _____ Telephone # _____

Have you and/or intended occupants ever been sued for nonpayment of rent? _____ Yes _____ No

Been sued for damage to rental property? _____ Yes _____ No Broken a rental agreement or contract? _____ Yes _____ No

Been evicted from any leased premises _____ Yes _____ No If Yes, Explain _____

Reason for Leasing here _____ Did someone refer you to our office? If so, please list _____

Present Employer _____ Position _____

Business Address _____ Business Phone No. _____

Supervisor _____ Employed Since _____

Previous Employer _____ Position _____

Business Address _____ Business Phone No. _____

Supervisor _____ Dates of Employment _____

Spouse's Employer _____ Position _____

Business Address _____ Business Phone No. _____

Supervisor _____ Dates of Employment _____

Year & Make _____ Color _____ License Plate No. & State _____ Registered to _____

Year & Make _____ Color _____ License Plate No. & State _____ Registered to _____

Additional Vehicles _____

Give description and tag numbers of any boat, motorcycle, camper, van, etc. you may own _____

TOTAL ANTICIPATED GROSS INCOME FROM DATE OF MOVE-IN THROUGH THE NEXT 12 MONTHS

Annual Salary (Including Fees, Tips, Commissions and Bonuses) + _____

Spouse's Annual Salary (Including Fees, Tips, Commissions and Bonuses) + _____

Additional Annual Income (Child Support, Parental Support, etc.) + _____

Source _____

Total Value of Assets (Stocks, Bonds, Savings Account, Equity in Real Property, Capital Investments, Etc.) \$ _____

Total Income from Assets + _____

Total Anticipated Gross Income = _____

I hereby deposit the following with management as a good faith deposit in connection with this application for residency:

Table with 4 columns: Description, Required Amount, Amount Paid, Date Paid. Rows include Non Refundable Application Fee, Security Deposit (Premises & Pet if Applicable), and Total.

If my application is accepted, I understand the security deposit (not including pet deposits) will become my refundable security deposit upon meeting the terms of the lease. If for any reason management decides to decline my application, then management will refund the security deposit to me in full. If this application is approved, and I fail to occupy the premises on the agreed upon date, except for delay caused by construction or the holding over of a prior resident and if I do not notify management of my intent to cancel in writing within 72 hours of my application date, I understand that management will assess damages against the deposit for the amount of rent lost and any expenses incurred due to my cancellation. Therefore, I would agree to forfeit the full amount of deposit and fees, if management deems necessary. Applicant has submitted the sum of \$25.00 which is a non-refundable payment for processing this application. Such sum is not a rental payment or security deposit. This amount will be retained by management to cover the cost of processing application as furnished by the applicant. No matter what the final results may be. NO EXCEPTIONS

Do you intend to have a pet on property? _____ Yes _____ No

